



ICC Wedding Planning Information for Minister Officiant

GROOM

Groom's Full Name _____

Address _____

His Email Address _____

Phone _____ Home _____ Office _____

Name to use in the ceremony _____

His Age _____ Previous Marriage? _____ Year Baptized _____

His Occupation _____

His Church _____

His Parents' Name _____

Groom's Parents Address _____

Groom's Parents Phone _____

BRIDE

Bride's Full Name _____

Address _____

Her Email Address _____

Phone _____ Home _____ Office _____

Name to use in the ceremony _____

Her Age _____ Previous Marriage? _____ Year Baptized _____

Her Occupation _____

His Church _____

Her Parents' Name _____

Bride's Parents Address _____

Bride's Parents Phone _____

WEDDING DETAILS

Wedding Location _____ Indoor Y / N _____ Outdoor Y / N _____

Address of Wedding Location			
Date of Wedding			Time
Rehearsal Date		Time	Same as Wedding? Y / N
Ceremony	Single Ring	Double Ring	
Reception at Church? Y / N	If yes , who will cater?		
	If no, what is reception location?		Phone
Requested Officiating Minister(s)			
Church Affiliation			
Address			Phone
Do you plan to have:			
	Unity ceremony Y / N		
	Broom-jumping ceremony Y / N		
	Praise dancers? Y / N		
	Delivery date to minister Y / N		
	Candle, sands or other specify		
Date obtained marriage license		Delivery date to minister	

WEDDING PARTY

How many total maids & matrons in the party?			
Maid (Matron) of Honor			
Bridesmaids			
How many groomsmen & best men in the party?			
Best Man			
Groomsmen			
Grandparents to be seated			
Bride to be escorted by			Relation
Flower Girl			
Ring Bearer			
Other Participants			
Other Program features	Poem Y / N	Scripture:	
Organist			
Soloist(s)	Soloist's music selection		
Music Selections	Processional		

(Wedding Only)	Entrance
	Sacred music at scripture, prayer, vows
Florist	
Photographer(s)	
Address after Marriage	

Please provide any other information needs to know to help you make a beautiful wedding.

COMMITMENTS

Couple commits to “pre-marriage pastoral number of conferences

Preferred conference dates:

(1)	(2)
(3)	(4)

Note: Pre-marriage conferences will not be conducted during the wedding week, thus, must be completed at least three weeks prior to the final week.

Hiring Commitment The church does not pay minister for weddings. Couples hire. I hire minister, named above, to officiate my wedding. I will pay in advance nonrefundable deposit of 50% on date of request for minister and final 50% to complete payment prior to rehearsal. Pastoral conferences fees - \$50 to \$100 per session, rehearsal \$50-\$100, Wedding ceremony - \$150 - \$250.

Signatures

Bride

Groom